



Project  
funded by the  
**EUROPEAN UNION**



**ENPI  
CBCMED**  
CROSS-BORDER COOPERATION  
IN THE MEDITERRANEAN



**OBJECT: COMPARATIVE PUBLIC PROCEDURE BASED ON QUALIFICATIONS, FOR  
THE AWARDING OF TEACHING POSITIONS  
WITHIN THE STRATEGIC PROJECT  
“S&T MED Sustainability and Tourism in the Mediterranean”  
P.O. ENPI CBCMED 2007/2013 (CUP C38B12000070003)  
TRAINING SESSION IN ITALY AND TUNISIA**

### The Rector

WHEREAS, the University for Foreigners “Dante Alighieri” of Reggio Calabria is the recipient of a portion of the financing allocated to the Strategic Project “Sustainability and Tourism in the Mediterranean” (S&T MED) within the Operational Program ENPI CBC Mediterranean Basin 2007/2013.

HAVING REGARD TO the note Ref. n°.01950 of 07/10/2015 signed by the *Project Manager* in order to ask a comparative procedure based on qualifications and addressed to the internal staff of the University and, in case of the available places for the call were not fully covered, also to external staff;

HAVING CONSIDERED the need to proceed urgently to designate those professional profiles, issuing a single notice that gives priority in the evaluation at the Managers areas, the internal staff and, subsequently, only in case of non-allocation, the external staff asking for it;

HAVING REGARD TO D.Lgs. n°. 276 of 10/09/2003, title III, art. 61-69;

### NOTICE

#### **Art. 1 – Call**

The University for Foreigners “Dante Alighieri” informs that a comparative public procedure based on qualifications is issued, for the awarding, as co-financing for the internal staff and as remuneration for the external staff, of teaching positions concerning the following



teaching modules, through the conclusion of a contract within the STRATEGIC PROJECT "S&T MED Sustainability and Tourism in the Mediterranean", financed through the ENPI CBCMED 2007/2013 (CUP C38B12000070003):

<b>Training Course in Italy - Cabras - Sardinia</b> <b>  Language: English  </b> <b>  From the 30<sup>th</sup> of November to the 4<sup>th</sup> of December 2015  </b>		
<b>Title: Marketing, governance and business alliances for a Sustainable DMO - Destination Management Organization</b>	<b>Number of hours</b>	
Tourist promotion: Action Plan and Communication strategy for a Sustainable destination. The market value of sustainably.	4	
Strategy and organization for business and travel services: management for fair trade tourism companies.	4	
Marketing and communication for a sustainable destination: how to promote a sustainable tourism product in the international market.	5	
How to implement a Destination Management Organization for Sustainable Destination. Participatory laboratory on the governance and the role of the private and public stakeholders.	6	
Project management for international funding and business alliances. Participatory laboratory: how a small business tourism enterprise can manage a project funded by international funds building international business alliances.	6	

<b>Training Course in Tunisia</b> <b>  Language: English  </b> <b>  From the 16<sup>th</sup> of November to the 20<sup>th</sup> of November 2015  </b>		
<b>Title</b>	<b>Number of hours</b>	
Professional English for tourism	4	

For the internal professors, it will not be provided any remuneration, except for the coverage of travel cost, room and board.

For the external professors, the hourly rate will be considered according to the rates established by MIUR in accordance with the Notice n°.01/Ric of 18th January 2010 and according to the funds included in the Project budget.

The contract provided for the external staff is regulated by the provisions in force on taxation, social security and insurance.

### **Art. 2 - Application requirements**

The awarding of the teaching positions, concerning this announcement, will be assigned to



persons having adequate scientific and professional requirements, relating to the topics in question (Professors, Officials, Senior Researchers, Corporate Executives, Entrepreneurs, Experts) with preference for candidates who have experience in the classroom (frontal lectures, seminars and/or presentations). Moreover, the knowledge of English is considered an essential requirement.

### **Art. 3 – Application modality and deadline**

To participate at the selection, all applicants must submit their applications, drawn up on unstamped paper, as indicated, and including the declarations referred to in art. 4 of this announcement, and addressed to:

**Università per Stranieri “Dante Alighieri” di Reggio Calabria**

**Via del Torrione 95 – 89125 Reggio Calabria (RC)**

not later than the deadline of the **12<sup>th</sup> of November 2015 – at 12 noon.**

**Doesn't date as postmark.**

Applications can be submitted with the following modalities:

- by certified mail (PEC) to the address: [protocollo.unistrada@legalmail.it](mailto:protocollo.unistrada@legalmail.it), making sure that they arrive by the above-mentioned deadline;
- by post office or private-courier service, making sure that they arrive by the above-mentioned deadline;
- delivered by hand by 12:00 noon of the date of deadline, to the following address:

Ufficio Protocollo dell'Università per Stranieri “Dante Alighieri” di Reggio Calabria – Via del Torrione 95 – 89125 Reggio Calabria (RC).

Applications should be delivered in a closed envelope indicating the name, surname and address of the sender and the wording “*Istanza di partecipazione alla selezione pubblica per l'attribuzione dell'incarico di docente per il PROGETTO STRATEGICO “S&T MED Sustainability and Tourism in the Mediterranean”.*”

Applications shall be compiled using only the form attached to this notice.

### **Art. 4 – Application of the candidates**

In the application (signature is not subject to authentication) the candidates shall indicate clearly, under penalty of exclusion: name and surname, date and place of birth, tax number, address; moreover, they shall declare, under own responsibility, to be in possession of the requirements of this notice and to be not in any incompatibility situation listed therein. Applications not signed, or without personal data or received after the deadline, will not be considered.

In the request for participation, the applicants shall also declare, under own responsibility and under penalty of exclusion:

- a) to be/not to be an employee of the University for Foreigners “Dante Alighieri” of Reggio Calabria;
- b) never having been deprived nor laid off from Public Administration due to persistent poor performance;
- c) never having been deprived from a State employment, according to Article 127 (d), of the D.P.R. 0.01.1957, n. 3;
- d) not have any criminal convictions that, under to current legislation, precludes the establishment of a working relationship with the Public Administration;



e) not to have any family relationship until the 4° inclusive degree of kinship with a professor of the educational institution in question, or with the Rector, the General Manager or a member of the University Board of Directors.

The following documents shall be attached to the request of participation:

- CV specifying the skills or experiences in the educational sector for which the application is made, and drafted according to the European model with the self-certification of the declared information and the authorization to treatment of personal data.
- Photocopy of a valid Identification Document, signed by the candidate.
- Detailed program of the teachings modules for which the application is made, and drafted in English.

The candidate may indicate up to a maximum of 5 teaching modules for location, based on preference order. To each teacher will be awarded a maximum of 2 modules for location.

It will also be examined every other qualification useful to assess the candidate's adequacy according to the task.

Will not be considered the applications:

- received after the deadline of this announcement
- not accompanied by required documentation.

The Administration reserves the right to check the declarations contained in the applications. All the information self-certified by the winner candidates are subject to controls, also spot-checks, to verify their veracity.

#### **Art. 5 - Modalities of selection**

The Committee consists of the training Managers of the Project ENPI "S&T MED" and it is integrated by the Project Manager. The meetings may also be held through the "conference call" mode.

Before proceeding to the selection, in order to supervise on site the quality of delivery of the modules ensuring an appropriate level, the training Managers will express their preferences about the modules that they will take on their own. For these modules will be not made an assessment of further applications.

For the remaining modules, the selection will be based on a comparative assessment of the curricula, the detailed program of the teaching modules for which the application is made and the submitted qualifications, as well as the documentation produced by each candidate. The Committee will draft a ranking on the basis of the scores given to qualifications and professional experiences and it will identify the winner candidate, giving priority to the internal professors of the University.

The awarding of the nomination will be approved by measure of the Rector of the University for Foreigners "Dante Alighieri" of Reggio Calabria.

#### **Art. 6 – Awarding of the nomination**

The nominations will be awarded through a measure of internal allocation, in case of awarding to internal staff of the University for Foreigners "Dante Alighieri" of Reggio Calabria. The nominations will be awarded through a stipulation of a private contract, in



case of awarding to external staff of the University system.

Before the stipulation of the contract, the employees of Public Institutions shall produce the authorization of their Institution to undertake the role, in compliance with the current legislation.

The assignment of the nomination does not open any rights in order to access to university roles.

The beginning of the courses before the conclusion of the contract is not permitted.

#### **Art. 7 – Remuneration**

The hourly remuneration for the nomination, gross of personal income tax (Irpef), VAT if due, and social security contributions compulsorily paid by the customer, it's neither subject to revaluation nor to indexation.

The remuneration is calculated on the assigned hours basis; the hours not made or carried out in excess will not be paid.

The contract remuneration will be paid at the end of the activities in one solution, upon presentation of a report of the *Project Manager* containing the description of the activities for the University for Foreigners "Dante Alighieri" of Reggio Calabria, the regular execution of the assigned tasks and, if in case, the activity log.

#### **Art. 8 – Revocation of the nomination**

The nomination is revoked by order of the Rector of the University for Foreigners "Dante Alighieri" of Reggio Calabria in case of:

- unjustified, failed or delayed start of activity;
- unjustified suspension of the activity for a period longer than three days. Only the delays or the interruptions due to serious reasons or due to force majeure duly proved, can be justified;
- incompatibility or conflict of interest;
- serious breach of own duties;
- deactivation of teaching due to justified needs of the teaching structure.

#### **Art. 9 – Treatment of personal data**

Pursuant to art. 13 of the Legislative Decree n. 196 of 30.6.2003, the personal data submitted by candidates will be collected by University and used only for the purposes of the public selection procedure.

#### **Art. 10 – Person in charge of the procedure**

Under the provisions of art. 5 of law n°241 of 7th August 1990, the person in charge of the procedure of this notice is Mr. Carmelo Caserta: e-mail [caserta@unistrada.it](mailto:caserta@unistrada.it).

**This notice will be published on the website of the University.**

Reggio Calabria, 03.11.2015



The Rector